[Delete this text: guidance for using this template is in the comments linked from the text.]

# # Accessibility statement for [website name]

This accessibility statement applies to [scope of statement, for example the website or domain to which the statement applies].

This website is run by [name of organisation].

We want as many people as possible to be able to use this website. For example, that means you should be able to:

\* use browser settings or plugins to change colours, contrast levels and fonts

\* use browser settings or other software to zoom in up to 300% without the text spilling off the screen

\* navigate most of the website using just a keyboard

\* navigate most of the website using speech recognition software

\* listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We’ve also made the website text as simple as possible to understand.

[AbilityNet](https://mcmw.abilitynet.org.uk/) has advice on making your device easier to use if you have a disability.

## ## How accessible this website is

We know some parts of this website are not fully accessible:

\* the text will not reflow in a single column when you change the size of the browser window

\* you cannot modify the line height or spacing of text

\* most older PDF documents are not fully accessible to screen reader software

\* live video streams do not have captions

\* some of our online forms are difficult to navigate using just a keyboard

\* you cannot skip to the main content when using a screen reader

\* there’s a limit to how far you can magnify the map on our ‘contact us’ page

## ## Feedback and contact information

If you need information on this website in a different format like large print, easy read, audio recording or braille:

\* email [email address]

\* call [phone number]

\* [add any other contact details]

We’ll consider your request and get back to you in [number] days.

## ## Reporting accessibility problems with this website

We’re always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we’re not meeting accessibility requirements, contact:

## ## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the ‘accessibility regulations’). If you’re not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service (EASS)](https://www.equalityadvisoryservice.com/).

If you live in Northern Ireland, complain to the [Equalities Commission for Northern Ireland (ECNI)](https://www.equalityni.org/).

## ## Contacting us by phone or visiting us in person

We provide a text relay service for people who are D/deaf, hearing impaired or have a speech impediment. Our offices have audio induction loops, or if you contact us before your visit we can arrange a British Sign Language (BSL) interpreter. Find out how to contact us [add link to contact details page].

## ## Technical information about this website’s accessibility

[Name of organisation] is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

### ### Compliance status

This website is fully compliant with the [Web Content Accessibility Guidelines version 2.1](https://www.w3.org/TR/WCAG21/) AA standard.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](https://www.w3.org/TR/WCAG21/) AA standard, due to [insert one of the following: ‘the non-compliances’, ‘the exemptions’ or ‘the non-compliances and exemptions’] listed below.

This website is not compliant with the [Web Content Accessibility Guidelines version 2.1](https://www.w3.org/TR/WCAG21/) AA standard. The [insert one of the following: ‘non-compliances’, ‘exemptions’ or ‘non-compliances and exemptions’] are listed below.

### ### Non-accessible content

The content listed below is non-accessible for the following reasons.

#### #### Non-compliance with the accessibility regulations

#### #### Disproportionate burden

#### #### Content that’s not within the scope of the accessibility regulations

## ## What we’re doing to improve accessibility

Our accessibility roadmap [add link to roadmap] shows how and when we plan to improve accessibility on this website.

## ## Preparation of this accessibility statement

This statement was prepared on [date when it was first published].

It was last reviewed on [date when it was last reviewed].

This website was last tested on [date].

The test was carried out by [add name of organisation that carried out test, or indicate that you did your own testing].

We used this approach to deciding on a sample of pages to test [add explanation of how you decided which pages to test].

You can read the full accessibility test report [add link to report].